

HOW TO APPLY

(Please read the instructions carefully before proceeding)

The application for the advertised posts at **NIT Goa** must be submitted **online only** through the **eSamarth Portal**. Applications submitted through any other mode will not be accepted.

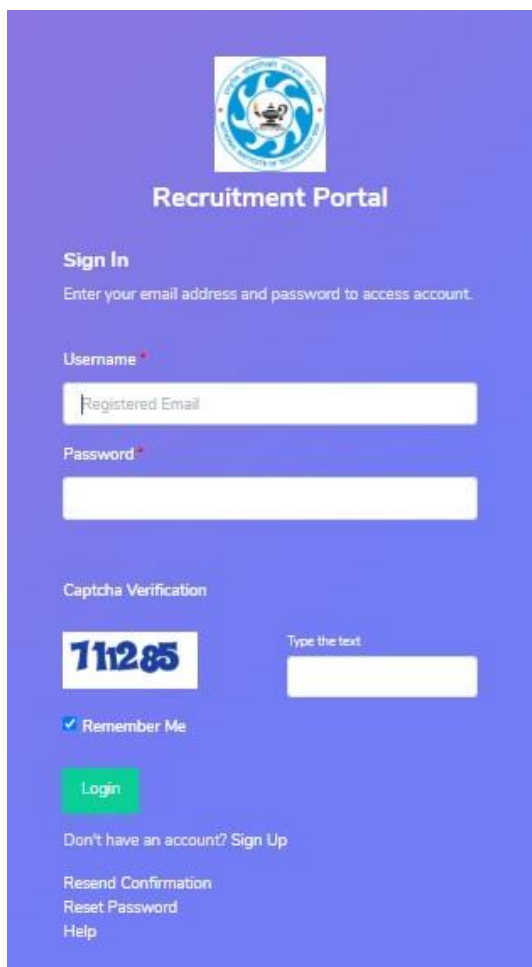
STEP-BY-STEP INSTRUCTIONS FOR FILLING THE ONLINE APPLICATION FORM

1. Access the Application Link

Visit the NIT Goa Recruitment Portal : <https://www.nitgoa.ac.in/recruitment.html>

2. Registration & Login

- If you are a **new user**, click on “**New Registration**” and complete the registration process by providing your **Email ID**, **Mobile Number**, and other required details.
- If already registered, login using your credentials.



The screenshot shows the login interface of the NIT Goa Recruitment Portal. At the top, there is a circular logo with a lamp in the center, surrounded by text in a circular border. Below the logo, the text "Recruitment Portal" is displayed. The "Sign In" section prompts the user to "Enter your email address and password to access account." It includes a "Username" field with a red asterisk, which contains the placeholder text "Registered Email". Below this is a "Password" field with a red asterisk. A "Captcha Verification" section follows, featuring a blue box with the number "711285" and a text input field labeled "Type the text". There is a checked checkbox labeled "Remember Me" and a green "Login" button. At the bottom, there are links for "Don't have an account? Sign Up", "Resend Confirmation", "Reset Password", and "Help".

3. Filling the Application Form

- You can view the vacancy details for the post directly on the homepage.

Post Department Selection

Post *
Select Post

Organizational Unit *
please first select post

Advertisement No *
Select

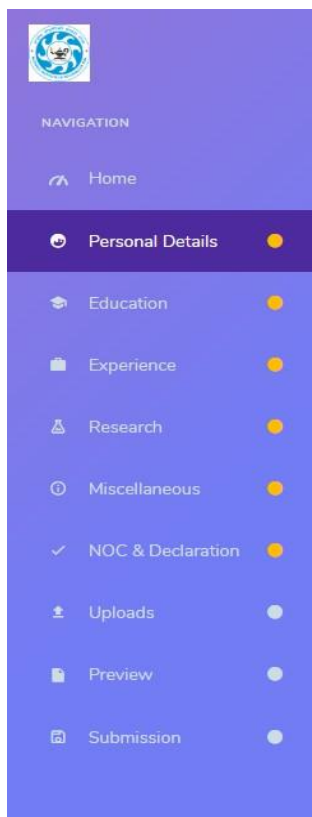
Candidate's Category *
Select

Pwd *
Select

☐ I have read the advertisement and I fulfil the essential qualification prescribed for the post *

Check Vacancy

- A provision to change the category is available at the top right corner of **Personal Details** Tab
- Complete each section of the application form carefully. Candidates are required to fill in all the relevant fields that apply to them.



- Ensure the **Name, Date of Birth, Father's/Mother's Name**, and other personal details match your **Secondary School Certificate (SSC)** or equivalent.
- Click **Save and Add** in the *Schooling Details* section under the **Education** tab.

- **Save** the present employment details under the experience tab before moving to the next section.
- Click on **Save & Add** for each language after you finish updating the details in the **Languages Known** section under the **Miscellaneous** tab.
- Make sure all your entered data is saved

4. Non-Mandatory Fields in Personal Details Tab

You may kindly ignore the **additional fields** displayed under the Personal Details tab, such as Employment Category and Total Experience at NIT Goa as they are not mandatory.

5. Uploading Photograph and Signature

Upload your **recent passport-size photograph** and **signature** as per the following specifications:

Document	File Format	File Size
Photograph	jpg / jpeg / png	20 - 100 KB
Signature	jpg / jpeg / png	20 - 100 KB
Certificates	jpg / jpeg / png/pdf	100-500 KB

Note : Relevant document supporting all section are compulsory

7.1 Personal Information Upload

Photo (Passport Size Only) (Only jpg/jpeg/png files of minimum size 20 KB, maximum size 100 KB each are accepted) [Select file](#)

Signature (Only jpg/jpeg/png files of minimum size 20 KB, maximum size 100 KB each are accepted) [Select file](#)

Xth Certificate (indicating DOB) (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted) [Select file](#)

PAN/Passport/DL/Voter ID (ID Proof) (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted) [Select file](#)

Proof for University/Institute Employee (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted) [Select file](#)

Additional Uploads (Only jpg/jpeg/png/pdf files of maximum size 500 KB each are accepted)

Not Applicable

7.2 Academic Upload (Only jpg/jpeg/png/pdf files of maximum size 500 KB each are accepted)

Xth Certificate [Select file](#)

Diploma Certificate [Select file](#)

Graduation Upload

#	Details	File
1	B.E. electrical	Final Marks Card Select file
		Degree Select file

Act 1 Go 1

6. Preview and Final Submission

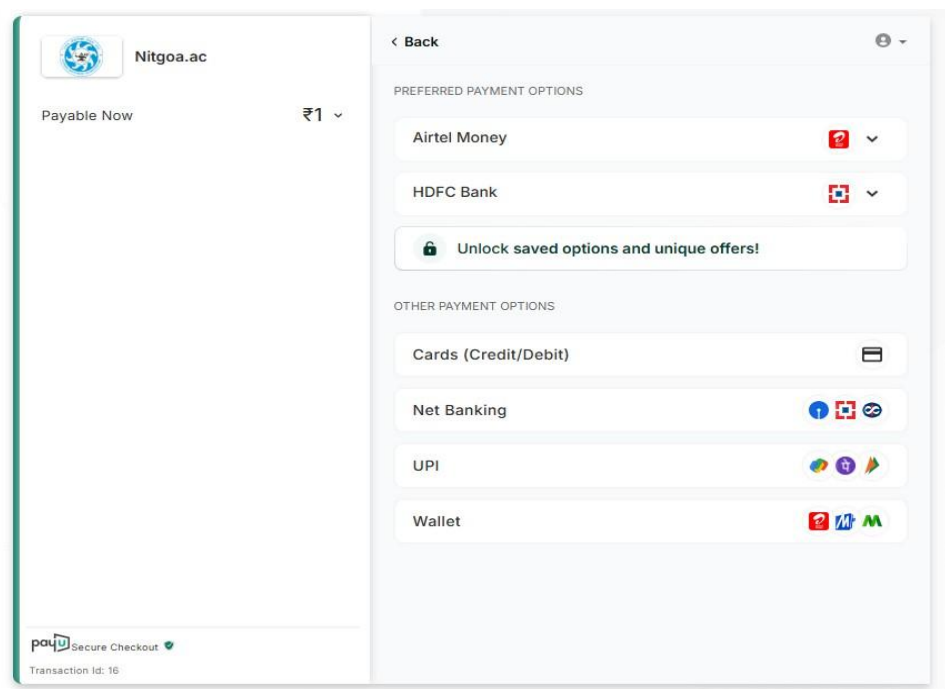
- Carefully review all the details filled in the application form.
- Once verified, click “**Submit**”.
- No changes will be allowed after the final submission.

7. Payment of Application Fee

- **Fee Details:**

Sr. No.	UR, OBC (NCL), EWS	SC, ST, PwD, Ex-Servicemen, Female candidates
1.	Rs. 1000/- (Rs. One thousand only)	Rs. 500/- (Rs. Five hundred only)

- Upon completing the application form, candidates will be redirected to the payment page.



- After successful payment download the **Payment Receipt** for future reference.

8. Download & Print the Submitted Application

- After submission, download the **Final Submitted Application Form** in PDF. It will be available on the homepage.
- **Send the hard copy of the final application form** with all the self-attested documents viz. relevant testimonials, certificates, payment receipts etc. by speed/registered posts to “The Registrar, NIT-GOA Campus, Kottamoll Plateau, Cuncolim Municipal Area, Salcete Taluka, South Goa District, State of Goa, Pin-403703” on or before **26/12/2025**.
- It is also informed to retain the application for future reference (Certificate Verification / Interview).

9. Contact Information

For any technical /payment-related issues during application form filling:
recruitment@nitgoa.ac.in

DISCLAIMER

- The application process is hosted on the **eSamarth Portal**.
- Data submitted through this application may be shared with **authorized third parties** for recruitment processing and verification.
- By submitting your application for a post, you **consent to data sharing** as outlined above.